

# Communication Support Questionnaire



Communication Disabilities  
Canada Access

This form can be used to tell people how to communicate with you when you are using their services. Click here to get more information  
<https://www.cdacanada.com/communication-supports-article-12>

Let people know if they can keep this information in your file and review it with you as needed.

Name:

Date:

Tell us the best way to contact you to make appointments (e.g. telephone, email, text, call someone you know)

Contact for medical emergencies

Name:

Tel.

List all the ways you communicate

(For example: speech, writing, communication board, device)

Tell us if you have someone who can assist with communication, if needed

Name:

Relationship:

Tel.

Tell us if you have someone who can assist you in making decisions, if needed

Name:

Relationship:

Tel.



# Making Appointments

## Do you want:

- Extra time for communication?
- A quiet space for communication?
- A person you know to attend the meeting?
- The person with you to sign a confidentiality form?
- Your appointment on a certain day or time of day?

*Tell us if there is anything else you need for your appointment(s)*

# Understanding

## Do you want us to:

- Assume you understand, unless you tell us otherwise?
- Speak in everyday language?
- Write down what we are talking about?
- Show pictures of what we are talking about?
- Have someone you know assist?
- Ask if you need support to read and understand documents?
- Give you written information in plain language?

*Tell us if there is anything else you may need in order to understand things.*

# Communicating

## Do you want:

- Someone you know to assist with communication?
- More time to communicate your messages?
- Pictures or written words to communicate about the things being discussed?
- Us to repeat your message to check we accurately understand you?
- Support to complete forms, sign documents or take notes?

*Tell us if there is anything else you may need to communicate with us.*

# Making a Decision

## If you have to make a decision, do you want us to ask:

- If you want to make the decision by yourself?
- If you want us to keep things private from some people you know?
- If you want to discuss things with people you trust?
- If you need more time to think about things?
- If you want information about who can legally make decisions with and for you?
- If you want information about how you can appeal or change decisions that other people make for you?

*Tell us if there is anything else you want us to do when you are making decisions.*